



# SOUTHEAST WISCONSIN PROFESSIONAL BASEBALL PARK DISTRICT

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## SOUTHEAST WISCONSIN PROFESSIONAL BASEBALL PARK DISTRICT OPERATIONS COMMITTEE MEETING MINUTES October 3, 2017

SEWPBPD Conference Room  
One Brewers Way  
Milwaukee, WI 53214

**Committee members present:** Kris O'Meara; John Wenum

**Committee members excused:** Daniel McKeithan, Jr., *Chairman*

**Others present:** Michael Duckett, Kristi Kreklow, Mike Brockman, SEWPBPD Staff; Media and other interested parties.

### 1) Call to Order

Mr. Duckett called the meeting to order at 10:15 am and stated for the record that a quorum of Committee members was present to conduct business.

#### a) Review Open Meeting Notice

It was noted that the agenda was properly noticed pursuant to open meeting laws.

Mr. Duckett asked if there were any members of the public that wished to address the Committee. There were no comments.

#### b) Approval of Meeting Minutes – September 27, 2016 Meeting

**MOTION:** It was moved by Mr. Wenum and seconded by Ms. O'Meara to approve the minutes of the September 27, 2016 Operations Committee meeting. The meeting minutes were approved by unanimous voice vote.

### 2) Segregated Reserve Fund (SRF)

#### a) Final of 2016 SRF Report

Mr. Brockman presented the final 2016 SRF report and noted that the projects came in \$426,936 under budget.

#### b) Status of 2017 SRF Projects

Mr. Brockman provided an update on the 2017 SRF projects. Mr. Brockman noted that post-season retractable roof maintenance was scheduled for the week of October 30<sup>th</sup>. He also provided an update on the retention pond restoration. Discussion ensued on 2017 projects.

**c) Consideration of Conceptual and Final Approval of 2018 SRF Program**

Mr. Duckett presented the 2018 Recommended SRF Program and updated master plan and called on Mike Brockman to provide an overview of each project.

Mr. Brockman provided detail and pictures on each of the 2018 recommended projects, noting that there was a total of ten projects that were not part of the annual projects completed each year. Each of the projects in the 2018 program were reviewed and discussion ensued on the 2018 program.

The newly updated SRF master plan was presented. The SRF reserve balance in the 2017 master plan is \$2,171,925. Discussion ensued on the updated master plan and future capital projects.

**MOTION:** After discussion, it was moved by Ms. O’Meara and seconded by Mr. Wenum to provide conceptual and final approval of the 2018 SRF program as presented. The motion was approved by a unanimous voice vote.

**3) Other Business**

There was no other business to discuss.

**4) Convene into Closed Session to discuss personnel issues, contract negotiations, litigation or potential litigation matters, deliberate or negotiate the purchase of public properties, the investment of public funds, or conduct other specified public business, whenever competitive or bargaining reasons require a closed session**

The meeting did not convene into closed session.

**5) Adjourn**

**MOTION:** It was moved by Ms. O’Meara and seconded by Mr. Wenum to adjourn the meeting. The motion passed by unanimous voice vote. The meeting was adjourned at 11:40 am.