



SOUTHEAST WISCONSIN PROFESSIONAL BASEBALL PARK DISTRICT

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SOUTHEAST WISCONSIN PROFESSIONAL BASEBALL PARK DISTRICT BOARD OF DIRECTORS MEETING MINUTES March 10, 2020

Abramson Room
Miller Park - One Brewers Way
Milwaukee, WI 53214

Board members present: Don Smiley, *Chairman*; Mark McCune, *Vice Chairman*; Mark Thomsen, *Secretary*; Karen Makoutz, *Treasurer*; Frank Busalacchi; Tony Berndt; Deb Dassow; Troy Dennhof; Alec Fraser; Jason Rae; Doug Stansil; Keith Swartz; John Zapfel

Others present: Michael Duckett, Kristi Kreklow, Shannon Schwingle, Lisa Wozny, SEWPBPD Staff; Dave Anderson, PFM Financial Advisors; Steve Pipp, Associated Bank; Bridgette Keating, Jacob Lichtner, Quarles & Brady; Sue Schellinger, Davis & Kuelthau; Brian Knox, Holly Haseley, Laughlin Constable; media and other interested parties.

1) Call to Order

Chairman Smiley called the meeting to order at 3:00 pm and stated for the record that a quorum of Board members was present to conduct business.

a) Review Open Meeting Notice

Chairman Smiley noted that the agenda was properly noticed pursuant to open meeting laws.

b) Approval of Meeting Minutes – November 12, 2019 Meeting

MOTION: It was moved by Ms. Makoutz and seconded by Mr. Swartz to approve the minutes of the November 12, 2019 Board of Directors meeting as presented. The meeting minutes were approved by unanimous voice vote.

2) Report of the Chairman / Executive Director

a) Chairman Report

Chairman Smiley presented the Board of Director's current roster and committee assignments and thanked everyone for their volunteer service on the Board and Committees. He then recognized the three current Board of Directors who were members of the Board when the District was created in 1995. They include Doug Stansil, Karen Makoutz and Frank Busalacchi.

b) Executive Director Report

Mr. Duckett addressed the following items in the Executive Director Report:

- The 2020 meeting schedule for the Board of Directors and its Committees was presented. All meetings are subject to revision by the Board and/or Committee Chair.

- The 2019 moveable roof summary was presented. Mr. Duckett noted that 43 baseball games were played with the roof closed in 2019 and that the Brewers attracted over 2.9 million fans during the 2019 baseball season.
- A memo to Board members regarding guidelines related to the acceptance of gifts was presented.
- The dates for the 2020 “5-County Fridays” were provided. Residents of the five county District are able to purchase tickets at a 50% discount on reserved seats on these dates. During 2020, the five days are Friday evenings throughout the season.

c) Draft Committee Meeting Minutes

Chairman Smiley provided a copy of the draft meeting minutes from the most recent Finance Committee meeting.

3) Report of Project Participation Committee

a) Miller Park District Project Participation Report

Chairman Smiley called upon Mr. Thomsen to present the report of the Project Participation Committee. Mr. Thomsen provided the Board with the final 2019 targeted firm participation report, noting that the District had the goal of 10% targeted firm participation for professional service providers and 15% for improvement projects and that actual participation levels were 17.7% and 16.3%, respectively. Mr. Thomsen noted that the Project Participation Committee is expected to meet to consider an updated Targeted Firm Participation Program. A historical participation report was also presented, noting that a total of 20.6% participation has been achieved since the District began its post-construction program.

4) Report of Operations Committee

a) 2019 Segregated Reserve Fund Report

Chairman Smiley called upon Mr. Busalacchi to present the report of the Operations Committee. Mr. Busalacchi introduced the 2019 SRF report and noted that the projects were nearly complete and expected to be approximately \$660,000 under budget. He then called upon Shannon Schwingle to provide the Board with a brief overview of 2019 projects. Ms. Schwingle provided an update on the recently completed replacement of the LED ribbon board and out-of-town scoreboard. Ms. Schwingle also noted that a storm sewer check valve will be installed in the spring.

b) 2020 Segregated Reserve Fund Report

Mr. Busalacchi called upon Ms. Schwingle to provide an update on the 2020 SRF projects. Ms. Schwingle provided an overview of projects, noting that the ash tree replacement was completed in the fall and that club level seat replacement is currently in progress. Ms. Schwingle updated the Board on other projects beginning in the coming months, including the south dock plaza concrete repairs, fire suppression system nitrogen generator, 2L gutter PVC membrane replacement, and structural steel painting. She noted that the preseason retractable roof maintenance is scheduled for the week of April 20th. Discussion ensued on the projects.

c) Discretionary Team Project Update

Mr. Busalacchi provided a list of the Discretionary Team Projects the Milwaukee Brewers Baseball Club (MBBC) are completing in the off-season and called upon Ms. Schwingle to provide an overview of the projects. Ms. Schwingle provided photos of the various improvements being completed, including a new Left Field Loge deck group area, installation of additional LED ribbon boards, new signage, and new photo opportunities on the plaza. Ms. Kreklow noted that the Board materials included a lengthy list of all the major Discretionary Team Projects completed by the MBBC since the Miller Park opened in 2001. Discussion ensued on the projects.

Chairman Smiley thanked legal counsel as well as Mike Duckett, staff, and all District partners. Chairman Smiley asked for a motion on Resolution #2020-01.

Motion: It was moved by Ms. Makoutz and seconded by Mr. Stansil to adopt Resolution #2020-01. Chairman Smiley called on Ms. Kreklow to call the roll. The motion passed by unanimous (13-0) roll call vote.

Chairman Smiley thanked the current and all former members of the District Board as well as taxpayers and the best fans of baseball for their contributions and support. He noted that the certification would be provided to the State of Wisconsin Department of Revenue to implement the termination of the 0.1% Miller Park sales tax.

7) Convene into Closed Session to discuss personnel issues, contract negotiations, litigation or potential litigation matters, deliberate or negotiate the purchase of public properties, the investment of public funds, or conduct other specified public business, whenever competitive or bargaining reasons require a closed session

The meeting did not convene into closed session.

8) Adjourn

Motion: It was moved by Mr. Fraser and seconded by Mr. Swartz to adjourn the meeting. The motion passed by unanimous voice vote and the Board of Directors meeting was adjourned at 3:29 pm.