



## SOUTHEAST WISCONSIN PROFESSIONAL BASEBALL PARK DISTRICT

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### SOUTHEAST WISCONSIN PROFESSIONAL BASEBALL PARK DISTRICT JOINT MEETING OF THE FINANCE COMMITTEE AND OPERATIONS COMMITTEE MEETING MINUTES

Tuesday, October 5, 2021

SEWPBPD Conference Room  
American Family Field  
1 Brewers Way  
Milwaukee, WI 53214

**Finance Committee members present:** Doug Stansil, *Chairman*; Karen Makoutz, *Vice Chairperson*; Tony Berndt; Alec Fraser; Terry Jannsen; Mark McCune

**Operations Committee members present:** John Zapfel, *Acting Chairman*; Deb Dassow; Troy Dennhof, Alec Fraser; Mark McCune

**Committee members excused:** Frank Busalacchi

**Others present:** Pat Goss, Kristi Kreklow, Shannon Schwingle, Lisa Wozny, SEWPBPD Staff; Mike Brockman, Milwaukee Brewers Baseball Club; media and other interested parties.

#### 1) Call to Order

Vice Chairperson Makoutz called the meeting to order at 3:00 pm and stated for the record that a quorum of Committee members was present to conduct business.

##### a) Review Open Meeting Notice

Vice Chairperson Makoutz noted that the agenda was properly noticed pursuant to open meeting laws.

##### b) Finance Committee Approval of Meeting Minutes - September 14, 2021

Vice Chairperson Makoutz asked if there were any corrections or additions to the September 14, 2021 Finance Committee meeting minutes. There were none.

**MOTION:** It was moved by Mr. Stansil seconded by Mr. Fraser to approve the September 14, 2021 meeting minutes as presented. The meeting minutes were approved by a unanimous voice vote of the Finance Committee.

##### c) Operations Committee Approval of Meeting Minutes - October 6, 2020

Acting Chairman Zapfel asked if there were any corrections or additions to the October 6, 2020 Joint Meeting of the Finance Committee and Operations Committee meeting minutes. There were none.

**MOTION:** It was moved by Ms. Dassow and seconded by Mr. Dennyhof to approve the October 6, 2020 Joint Meeting of the Finance Committee and Operations Committee meeting minutes as presented. The meeting minutes were approved by a unanimous voice vote of the Operations Committee.

## **2) Segregated Reserve Fund (SRF)**

### **a) Status of the 2020 and 2021 SRF Projects**

Acting Chairman Zapfel called upon Ms. Schwingle to provide an update on the 2020 and 2021 SRF programs. Ms. Schwingle provided an overview the 2020 and 2021 SRF projects, noting the 2020 budget is expected to be approximately \$200,000 under budget and the 2021 budget is approximately \$338,000 under budget at this time. Ms. Schwingle provided an overview of ongoing projects, including structural steel painting, fire detection system replacement, and plans for concrete track beam repairs. Ms. Kreklow also highlighted the installation of fiber optic cabling for the roof control system replacement and additional planning efforts required to implement the new environmental permit requirements. Discussion ensued on the ongoing projects.

### **b) Finance Committee Consideration of Conceptual Approval of 2022 SRF Program and**

### **c) Operations Committee Consideration of Conceptual and Final Approval of 2022 SRF Program**

Acting Chairman Zapfel called upon Ms. Schwingle, Ms. Kreklow and Mr. Goss to present the proposed 2022 SRF program.

Ms. Kreklow provided an overview of the 2022 SRF program, noting that the program continued the one-time replacement of large items, including the seating bowl sound system, parking lot rehabilitation, PVC membrane, field level seats, and flat roof replacement. Ms. Kreklow presented the updated SRF Master Plan and noted the changes from the 2020 Master Plan. She also reviewed the fund balance projections for the Stabilization fund and Maintenance & Capital Improvement fund.

Ms. Schwingle presented photos and descriptions of each of the 2022 recommended SRF projects and provided more detail on each project. Discussion ensued on the 2022 recommended SRF program.

**MOTION:** After discussion, it was moved by Mr. McCune and seconded by Mr. Berndt that the Finance Committee provide conceptual approval of the 2022 SRF program and master plan as presented. The motion was approved by a unanimous voice vote of the Finance Committee.

**MOTION:** Following the vote of the Finance Committee, it was moved by Mr. Dennyhof and seconded by Ms. Dassow that the Operations Committee provide conceptual and final approval of the 2022 SRF program and master plan as presented. The motion was approved by a unanimous voice vote of the Operations Committee.

## **3) Adjourn**

**MOTION:** It was moved by Mr. Berndt and seconded by Ms. Dassow to adjourn the meeting. The motion passed by unanimous voice vote and the meeting adjourned at 3:42 pm.